



## STYLE SHEET

Please use the following guide to be sure your scripts are in Standard American format before submitting them. Due to the volume of plays we receive and read, we need to ask that you adhere to these requirements. Thank you!

**Please always type your script. Type on one side of the paper only.**

*A lack of page numbers can cause pages to get lost or mixed up, thus ruining the script. Number pages in the upper right corner (large enough to read!).*

*Please always list all of your characters at the beginning of your script. This helps a producer to know how to cast your play. If possible, offer some description of each character.*

*Mark the beginning of a new act or scene. Do this at the center of the line (not at the left margin).*

**VERY IMPORTANT:** *DO NOT list the name of the speaker over at the left-hand side of the page. This makes it very difficult for readers to read. Instead, list the full name of the speaker IN ALL CAPITAL LETTERS in the center of the line, where it is visible.*

**ALWAYS, ALWAYS** *type your script with a space between the last line of one character's dialogue and the name of the next speaker. Scripts which are not properly spaced cannot be read.*

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Characters  
Joe, an outgoing 4th grader who likes to write  
Sue, a shy 4th grader who doesn't like her play  
Ms. Pimm, their teacher, who is friendly

Act I, Scene 1

JOE  
I can't wait for April 15. "Tax Day," my dad calls it. We have been working hard on our own plays all year!

SUE  
I don't care. I'm not sending mine in.

MS. PIMM  
Why not, Sue? I like your story about the two green monsters who fall in love.  
*(Ms. Pimm smiles, moves toward Sue.)*

SUE  
Well...I'll think about it.  
*(She pulls her script out of her notebook and flips through the pages.)*  
I would like to know what PYPF thinks of my work.

JOE  
Great! You and I will both finish our plays, and type them in Standard American format. Then, in April, we'll send them in to the PYPF Literary Committee and see what they think!

**Questions?**  
E-mail [info@phillyyoungplaywrights.org](mailto:info@phillyyoungplaywrights.org)

*Stage directions should be in italics, indented with parentheses. Stage directions in the middle of speech start on a new line (indented), and speech continues on the next line.*